

# PENDER EMS & FIRE, INC.



**Headquarters**  
805 Ridgewood Road  
Burgaw, NC 28425  
Tel: 910-259-0891 Fax: 910-259-9098  
www.penderemsandfire.com  
Woodrow W. Sullivan III, Chief

---

December 5, 2016

Pender EMS and Fire Inc. is seeking qualified firms to provide FEMA public assistance program consulting in response to Hurricane Matthew.

The proposals will be received at 805 Ridgewood Road, Burgaw, NC 28425, 12/09/2016, by 2:00 pm. If submitted by mail, properly mark envelope to read "Sealed Proposal RFP # 12052016 and send to Pender EMS and Fire, Attention: David J. Stancil at 805 Ridgewood Road Burgaw, NC 28425. Mailed proposals must arrive prior to 2:00 PM 12/09/16.

Proposals will also be accepted in electronic (email) format as well. Proposals can be emailed to [dstancil@penderems.com](mailto:dstancil@penderems.com) and [admin@penderems.com](mailto:admin@penderems.com). Vendors are advised to request notification that submission is received, if sending by email.

To be considered for award/selection, proposals must be received by the Purchasing office by the designated date and hour. Proposals received in the Purchasing office after the date and hour designated are automatically disqualified and will not be considered. The Purchasing office is not responsible for delays in the delivery of the mail by the U.S. Postal Service or private couriers. It is the sole responsibility of the bidder to ensure that the proposal reaches the Purchasing office by the designated time and hour.

Pender EMS and Fire reserves the right to waive any informality, to reject any and all request for proposals, and to accept any proposal which in its opinion may be in the best interest of Pender EMS and Fire.

Firms providing proposals shall be responsible for complying with North Carolina Laws and local ordinances and all applicable FEMA regulations.

I thank you for your time, effort, and interest in our Comprehensive Disaster Recovery Services project.

Sincerely,

David J. Stancil  
805 Ridgewood Road  
Burgaw, NC 28425

